

PERSONAL DATA PROCESSING ACCORDING TO EU REGULATION (GDPR) 2016/679 OF 27/04/2016

The purpose of the document is to inform that all your data will be processed as follows:

1. Data controller

The Data Controller is **NMB ITALIA S.r.l. - Via A. Grandi, 39/41 – 20017 Mazzo di Rho (Mi) +39 02939711 info@nmbitalia.it**

2. Purpose of data processing

Your personal data, already collected or that we will be asked to you, can be processed lawfully without your specific consent for the purpose mentioned on the following points a) and b)

- a. For the performing of the activities described below:
 - Processing is necessary for the performance of the contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract;
 - Processing is necessary for compliance with a legal obligation to which the controller is subject;
 - Processing is referred to the administrative/commercial management of the existing working relation;
- b. Processing is necessary for the purpose of the legitimate interests pursued by the controller or by a third party for the following marketing purposes:
 - Sending to Customers commercial news and/or advertising material by email, post, newsletters referred to products/services provided by the controller;

3. Scope of application and data processing

Your data, within the limits mentioned above, can be communicated to our employees during the performing of administrative activities and also to:

- external subjects in order to carry out law commitments
- external data processor identified by the data controller
- external subjects placed in Italy and used by the Controller in order to carry on some specific commitments (fiscal, financial, insurance, legal)
- Banks for cash management.

The data processed will not be communicated to any third party. The updated list of External processors is always available by contacting the Data Controller.

4. Categories of personal data processed

The types of data processed are:

- Name, surname
- Company name
- Fiscal code/VAT code
- E-mail
- Tel. number/mobile
- Bank data (example IBAN)

5. Processing Duration and modalities

According to the relevant purposes for which the data are collected, the processing can be carried out using manual instruments, automated processes, computers and other electronic devices able to manage the data processing. The data referred to Customers, Suppliers, Employees will be kept for ten years.

The data subject has the right to ask the Controller the erasure of his/her personal data previously collected. The Controller will not transfer the personal data to a third Country or to any other international organization

6. Rights of the data subject according to GDPR 2016/679 articles 13-25

The data subject shall have the right to obtain from the controller confirmation as to whether or not personal data concerning him or her are being processed and where that is the case access to personal data. The controller shall provide the data subject with all the information requested in a comprehensive way

The data subject shall have the right to know from the controller the purpose of the processing, the categories of personal data processed, the recipients or categories of recipient to whom the personal data have been or will be disclosed and the right to lodge a complaint with a supervisory authority. the data subject shall have the right to know the envisaged period for which the personal data will be stored and in addition to obtain the rectification or erasure of personal data and to know the security measures put in place to protect his/her data

The data subject has the right to obtain from the Controller the correction of his/her personal incorrect data without any unjustified delay.

7. Consent for personal data processing

The Personal data collection according to the purposes mentioned at point 2 of paragraph a) it's compulsory otherwise it could not be possible to reply to a request or to satisfy a legal and /or contractual obligation which **NMB ITALIA S.r.l.** is involved in connection to the data subject.

If applicable, the communication of the data at point 2 paragraph b) is legitimate interest of **NMB ITALIA S.r.l.**